



Granite Town Media

Advisory Committee

Meeting Minutes

5 May 2011

Present: Rosie Deloge, Tim Finan, Andrew Jeffery, Joe Kasper, Jose Luna, Mike McInerney, Tom Schmidt

Absent: Frank Corey, Len Mannino

Guests:

Call to Order:

Meeting called to order 6.05 PM

Minutes approved with corrections.

Bose speaker is working well in the Town Hall Auditorium.

New web site and streaming video stable and well received. Andrew mentioned subdomain is not working on new site. He and Mike will work in the issue.

Video staffing: Mike is losing Eric, Justin and Megan, picking up two new personnel.

Town is reviewing Comcast franchise agreement. Agreement will include information about streaming in addition to broadcast. [Xfinity](#) is not currently available in Milford.

Now that GTM is being funded out of the revolving fund Jose requested Mike present a quarterly financial review. Committee agreed that is a good idea.

Discussed policy and procedure manual. It will be separated into three main sections: Government, Education and Public. Government will be the first section written. Mike will present draft at next meeting. Goal is to have document completed by October.

Upcoming Meeting:

2 June 2011 Library NH History room

Adjourn:

Meeting adjourned 7:50 PM

Respectfully submitted: Tom Schmidt